ENGLISH TENSES

TENSES		FORMS (Affirmative - A/Negative - N Question - Q)	USE	TIME PHRASES
INDEFINITE (SIMPLE)	PRESENT	**A:** I work. He/she/it work**s**. You/we/they work. **N:** I **do not (don't)** work. He/she/it **does not (doesn't)** work_. You/we/they **do not (don't)** work. **Q:** **Do** I work? **Does** he/she/it work_? **Do** you/we/they work?	**1-to talk about general truth and permanent actions(facts):** *The Earth **rotates** round its axis.* *It **rains** a lot in autumn.* *I **speak** English and French.* **2-to talk about repeated, customary actions:** *He **gets up** at 8 o'clock every morning.* *They never **listen** to their teacher.* ***3-to talk about a planned future action (a timetable or schedule)*** *The train **leaves** at 3 tomorrow.*	***always, every day/month/year never, often, normally, seldom, sometimes, usually, twice a week/day…, all the time***
	PAST	**Regular verbs + ed : worked, played,** **Irregular verbs – II column: went, ate** **A:** I work**ed** /**went.** He/she/it work**ed**/**went**. You/we/they work**ed**/**went** . **N:** I **did not (didn't)** work_/**go**. He/she/it **did not (didn't)** work_/**go**. You/we/they **did not (didn't)** work_/**go**. **Q:** **Did** I work_/**go**? **Did** he/she/it work_/**go**? **Did** you/we/they work_/**go**?	**1-to talk about actions performed in the past (with finished time expressions):** *I **met** my friend yesterday.* ***Did** you **go** to the seaside last summer?* **2-to talk about a succession of past actions (stories):** *He **opened** the door, **switched on** the light and **fed** his cat.* **3- to talk about an action taking place in the middle of another action:** *He **fell** asleep while the teacher was explaining new grammar rules.*	***yesterday, 2 minutes/hours/ days/years ago, in 1970, the other day, last month/year/ week/ Sunday***
	FUTURE	**A:** I/we **shall❖/ will** work. He/she/it **will** work. You/they **will** work. **N:** I/we **shall not (shan't)** ❖ work **will not (won't)** work. He/she/it **will not (won't)** work. You/they **will not (won't)** work. **Q:** **Shall/will** I/we work? **Will** he/she/it work? **Will** you/they work? ❖**NOTE!!!** **Shall** is used mostly in the questions **shall I…?/shall we…?** In spoken English we normally use **I'll** and **we'll**.	**1-to talk about future actions:** ***I'll call** you tomorrow.* *Mary **will get** a present next month.* **2-to predict the future (with *probably, I expect…, I'm sure…, (I) think…, don't think, I wonder…, perhaps*)** *I **think it will rain** tomorrow.* ***Perhaps she'll be** late.* *I **don't think** the exam **will be** very difficult.* **3- to express intention at the moment of decision:** *Do you like these shoes?* *- Yes, **I'll buy** them.* **4-in the 1st type of conditional sentences** *If the weather is fine, we'**ll go** to the country.*	***tomorrow, the day after tomorrow, one of these days, next week/month/ year etc., soon, in the near future, some day, in two days/five minutes/a month etc.***

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CONTINUOUS (PROGRESSIVE)	PRESENT	**to be (am/is/are) + verb + -ing** **A:** I **am (I'm)** working. He/she/is **is (he's)** working. You/we/they **are (we're)** working. **N:** I **am not (I'm not)** work**ing**. He/she/it **is not (isn't)** work**ing**. You/we/they/ **are not (aren't)** work**ing**. **Q: Am** I work**ing**? **Is** he/she/we work**ing**? **Are** you/we/they work**ing**?	**1-to talk about actions that are happening now, at the moment of speaking:** *Look! The boys **are playing** football. Hurry up! The train **is coming.*** **2- to talk about actions that are happening around now, but not exactly at the moment of speaking:** *We **are studying** very hard these days. We have to prepare for our exams.* **3-to speak about what you have already arranged to do:** *-What **are** you **doing** on Saturday?* *-I **am meeting** my friend at the station. She **is arriving** at 8 pm.*	***now, at the moment, at present; Look!, Listen! these days, this morning, today***
	PAST	**to be(was/were) + verb + -ing** **A:** I **was** work**ing**. He/she/it **was** work**ing**. You/we/they **were** work**ing**. **N:** I **was not (wasn't)** work**ing**. He/she/it **was not (wasn't)** work**ing**. You/we/they **were not (weren't)** work**ing**. **Q: Was** I work**ing**? **Was** he/she/it work**ing**? **Were** you/we/they work**ing**?	**1-to talk about a temporary action taking place at a given moment in the past:** *What **were** you **doing** at 6 o'clock yesterday?* **2-two or more actions happening at the same time in the past:** *She **was cooking** dinner and her kids **were watching** TV.* **3- action interrupted by another shorter action in the past:** *I **was working** on computer when the telephone rang.* **4- background information in a story:** *The sun **was shining** and the **birds were singing…***	***at 6 o'clock yesterday, from 3 to 6 On Monday, when Mum came, while***
	FUTURE	**shall/will + be + verb +-ing** **A:** I/we **shall**♦**/will be** work**ing**. He/she/it **will be** work**ing**. You/they **will be** work**ing**. **N:** I/we **shall not (shan't)** ♦**be** work**ing**. **will not (won't) be** work**ing**. He/she/it **will not (won't) be** work**ing**. You/they **will not (won't) be** work**ing**. **Q: Shall/will** I/we **be** work**ing**? **Will** he/she/it **be** work**ing**? **Will** you/they **be** work**ing**? ♦**NOTE!!!** **Shall** is used mostly in the questions **shall I…?/shall we…?** In spoken English we normally use **I'll** and **we'll**.	**1- to talk about an action at a particular moment in the future. The action will start before that moment but it will not have finished at that moment:** *I **will be playing** tennis at 10am tomorrow.* *This time on Sunday I'll **be bathing** in the sea.* *When you arrive, he **will be waiting** for you.*	**at 5 o'clock tomorrow, this time on Sunday, when I come**

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PERFECT	PRESENT	**have/has +participle II** **- regular verbs +ed worked, asked** **-irregular verbs-III column gone, eaten** **A:** I/we/you/they **have** work**ed**/**gone**. He/she/it **has** worked/**gone**. **N:** I/we/you/they **have not (haven't)** work**ed**/**gone**. He/she/it **has not (hasn't)** work**ed**/**gone**. **Q: Have** I/we/you/they work**ed**/**gone**? **Has** he/she/it work**ed**/**gone**?	**-is always connected with the present and the only thing which matters here is the result: the time when the action took place is of no importance:** *I **have lost** my keys. I can't open the door.* **1-to talk about a completed action connected with the present:** *I **have seen** this film and I can discuss it with you now.* **2-questions in the Present Perfect never start with <u>when</u>:** *<u>When</u> **did** you see this film?* **3-with this morning/evening, today this week, this year (when the time periods are not finished at the time of speaking):** ***Have** you **called** you mother <u>today</u>?*	***already, ever, just, never, not yet, so far, till now, up to now , of late, lately, recently; with for and since; with This is the first time … this morning/ evening, today, this week, this year***
	PAST	**had +participle II** **- regular verbs +ed : worked, asked** **-irregular verbs-III column: gone, eaten** **A:** I/you/we/they **had** work**ed**/**gone**. He/she/it **had** work**ed**/**gone**. **N:** I/we/you/we/they **had not (hadn't)** work**ed**/**gone**. He/she it **had not (hadn't)** work**ed**/**gone**. **Q:** Had I/you/we/they work**ed**/**gone**? Had he/she/it work**ed**/**gone**?	**1-denotes an action completed before a certain moment in the past; it <u>is not used to denote a succession of actions</u> (Past Simple):** *She **has already finished** her work <u>when he came</u>.* **But:** *When I **wrote** the letter, I **posted** it.(**Past Simple – succession of actions)*** *By the time the police arrived ,he **had already** disappeared.* **2-with the conjunctions(hardly/scarcely/ nearly/barely + when…)** *I **had <u>hardly</u> done** it when they came.* ***<u>No sooner</u> had they arrived <u>than</u>** it started to rain.*	***when I entered, by 5 o'clock yesterday, (with the same adverbs as Present Perfect but in the past context); no sooner…than …***
	FUTURE	**shall/will + have +participle II** **A:** I/we **shall◆/will have worked/gone.** He/she/it **will have worked/gone.** You/they **will have worked/gone.** **N:** I/we **shall not (shan't)** ◆ **have worked/gone.** **will not (won't)** He/she/it **will not (won't)** You/they **will not (won't) have worked/gone.** **Q: Shall/will** I/we **have worked/gone?** **Will** he/she/it **have worked/gone?** **Will** you/they **have worked/gone?**	**1-denotes an action completed before a definite moment in the future:** *She **will have finished** this work <u>by 2 o'clock tomorrow.</u>* *The film **will have already started** <u>by the time we come</u> .Hurry up!* ◆**NOTE!!!** **Shall** is used mostly <u>in the questions</u> **shall I…?/shall we…?** <u>In spoken</u> English we normally use **I'll** and **we'll**.	***by this time tomorrow, by 2 o'clock tomorrow, when you come back***

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TENSES		FORMS (Affirmative - A/Negative - N Question - Q)	USE	TIME PHRASES
PERFECT CONTINUOUS	PRESENT	**have/has + been + verb + -ing** **A:** I we/you/they **have been** work**ing**. He/she/it **has been** work**ing**. **N:** I/we/you/they **have not (haven't) been** work**ing**. He/she/it **has not (hasn't) been** work**ing**. **Q:** **Have** I/we/you/they **been** work**ing**? **Has** he/she/it **been** work**ing**?	**1-to say how long things have been continuing up to now:** *I've **been learning** English for six years.* *It's **been raining** all day.* **2-to say how we have been filling our time (up to now)** *-Your hands are dirty.* *-I've **been painting** the walls.* **NOTE!!!** We don't use Present Perfect Cont. with be, know , have and other non-progressive verbs: *How long **have** you **had** your car? (**Present Perfect**)*	*for, since; How long…?*
	PAST	**had + been + verb + -ing** **A:** I /we/you/they **had been** work**ing**. He/she/it **had been** work**ing**. **N:** I/we/you/they **had not (hadn't) been** work**ing**. He/she/it **had not (hadn't) been** work**ing**. **Q:** **Had** I/we/you/they **been** work**ing**? **Had** he/she/it **been** work**ing**?	**1-denotes an action which began before a definite moment in the past, continued up to that moment and was still going on at the moment:** *We could not go out because it **had been raining** for two hours.* **2-denotes an action which was no longer going on at a definite moment in the past, but which had been in progress not long before:** *The baby's face was red and wet. He **had been crying**.*	*since, for*
	FUTURE	**shall/will + have + been+ verb + -ing** **A:** I/we **shall/will** ♦ **have been** work**ing**. He/she/it **will have been** work**ing**. You/they **will have been** work**ing**. **N:** I/we **shall not (shan't)**♦ **have been** work**ing**. **will not (won't)** He/she/it **will not (won't) have been** work**ing**. You/they **will not (won't) have been** work**ing**. **Q:** **Shall/will** I/we **have been** work**ing**? **Will** he/she/it **have been** work**ing**? **Will** you/they **have been** work**ing**? ♦**NOTE!!!** **Shall** is used mostly in the questions **shall I…?/shall we…?** In spoken English we normally use **I'll** and **we'll**.	**1-denotes an action which will begin before a definite moment in the future, will continue up to the moment and will be going on at that moment:** *You **will have been waiting** for more than two hours when her plane finally arrives.* *In the fall I **will have been studying** here for 2 years.* *He will be tired when he arrives. He **will have been travelling** for 24 hours.*	*for*